MEMORANDUM FOR UPT APPLICANT

FROM: 177 FSS/CC

SUBJECT: Undergraduate Pilot Training

- 1. Thank you for expressing an interest in becoming an aviator at the 177th Fighter Wing. Below you will find a sample pilot applicant package. Please don't prepare a package using expensive folders and bindings. Save your money we just need the facts. The pilot screening board wants to know what will make you a great officer...and a great aviator. Your resume should arrive in exactly the format you see in this package:
 - Cover Letter
 - Resume
 - Pilot Applicant Questionnaire
 - College transcripts
 - Letters of Recommendation (3)
 - AFOQT scores
 - Form 24 (Application for Appointment as Reserve of the Air Force or USAF without component)
 - -Form 2030 (Drug and Alcohol Abuse Certificate)
 - -Photocopies of civilian pilot ratings, certificates, and last page of logbooks
- 2. When complete, mail your package to the address below:

177 FSS/CC 400 Langley Road Egg Harbor Township, NJ 08234-9500

Attn: UPT Board

Email to: usaf.nj.177-fw.mbx.177-fw-upt@mail.mil

3. If you have any questions, please email <u>usaf.nj.177-fw.mbx.177-fw-upt@mail.mil</u>. Best wishes in your endeavor to become an Air National Guard fighter pilot!

// SIGNED //
AGNETA E. MURNAN, Major, NJANG
Commander, 177th Force Support Squadron

MEMORANDUM FOR SELECTING OFFICIALS

FROM: (Your Name) Senior Airman John Smith

SUBJECT: UPT Selection Board

- 1. I am writing you this letter to express my desire to be considered in your upcoming UPT selection board. I am interested in becoming an officer and an aviator in your unit. I understand that this means attending training at the convenience of the government. (*Tell us how you heard about us, be factual*) I heard about your unit and your upcoming selection board via an announcement on your website.
- 2. (Anything that will set you apart from the rest of the people meeting the board.) I am currently 23 years old and possess a Bachelor of Sciences Degree in Business Management with a minor in Aeronautics. I have logged a total of 1,000 flight hours (800 single-engine and 200 multi-engine) and think that this has greatly prepared me for Air Force pilot training. I have been a member of the 108th Air Refueling Wing at McGuire Air Force Base for the past six years as a crew chief on the KC-135. I used the tuition assistance and benefits of the Air National Guard to get my degree and look forward to becoming a fighter pilot in your squadron.
- 3. (*How can we reach you easily?*) I can be reached at 123-456-7899 Monday through Friday or 123-456-7891 evenings and weekends. My e-mail address is: jsmith@aol.com. I look forward to hearing from you soon.

(Signed) JOHN SMITH, SRA, NJANG Pilot Applicant

JOHN SMITH

123 Street Road Anytown, NJ 08123 123-456-7899 (Work) 123-456-7891 (Home) jsmith@aol.com

OBJECTIVE: To become a commissioned officer and pilot at the 177th Fighter Wing

WORK HISTORY:

January 2003 - Present 108tth ARW NJ Air National Guard-KC 135 Crewchief

- Responsible for the maintenance, launch, and recovery of the KC-135 Stratotanker
- Maintain the technical orders publication library

April 2004 - Present Computer Sciences Corporation - FAA Software Design

- Develop and tested Air Traffic Control Software
- Fly Boeing 737 Simulator for real time testing
- Involved in FAA contract negotiations

March 2000 - March 2004 NYMA Corporation - Software Design

- Developed the Traffic Management System Software
- Test the software interface with ATC Towers
- Produced user manual for use with software

November 1998-February 2000 Paulsboro Flying Club-Flight Instructor

- Served as resident flight instructor giving primary flight instruction
- Managed flight training and ground school

EDUCATION:

Bachelor of Science in Business Management Minor in Aeronautics Trenton State College, 2007. GPA 3.8

PILOT CERTIFICATES:

Commercial Privileges:

• Airplane Single-engine Land

Instrument Airplane

Certified Flight Instructor:

• Airplane Single-engine Land

Instrument Ground

FLIGHT EXPERIENCE:

Total Time -1000

Single-Engine -800 • Beach Bonanza, Grumman Trainer

Multi-Engine -200 ■ 1900D, Navajo, limited Beechjet King Air

PERSONAL:

Date of Birth:

Physical Condition

Hobbies

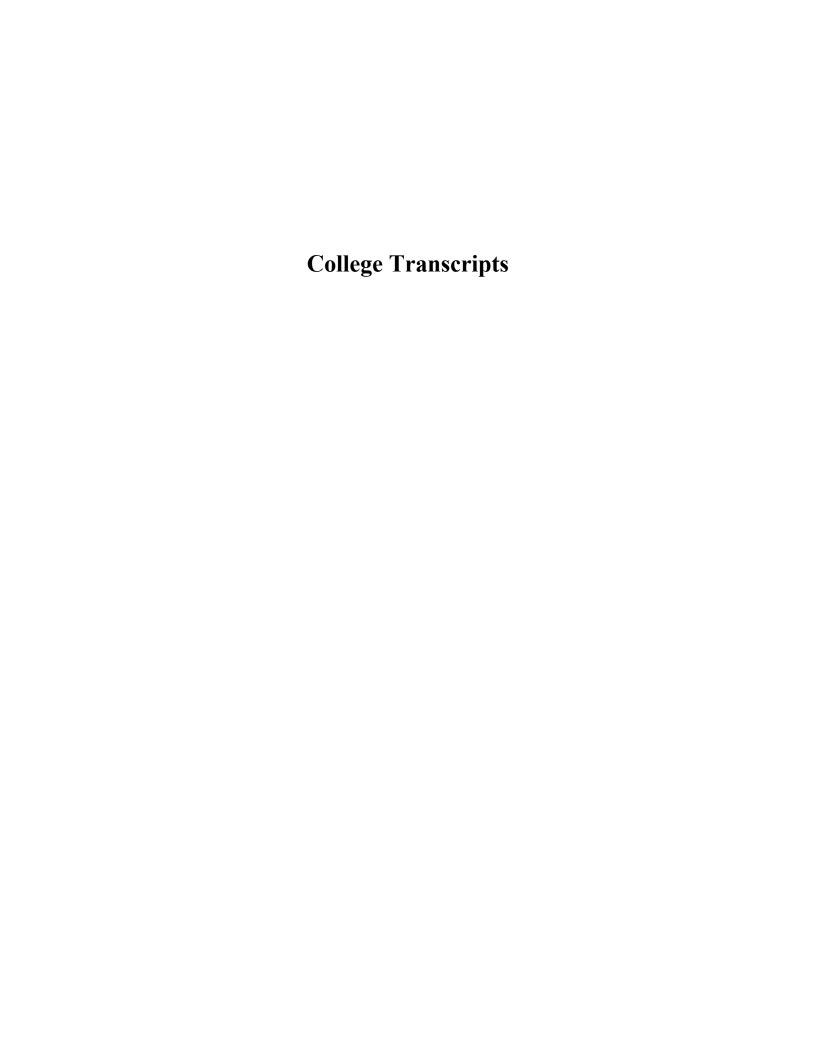
12 October 1985

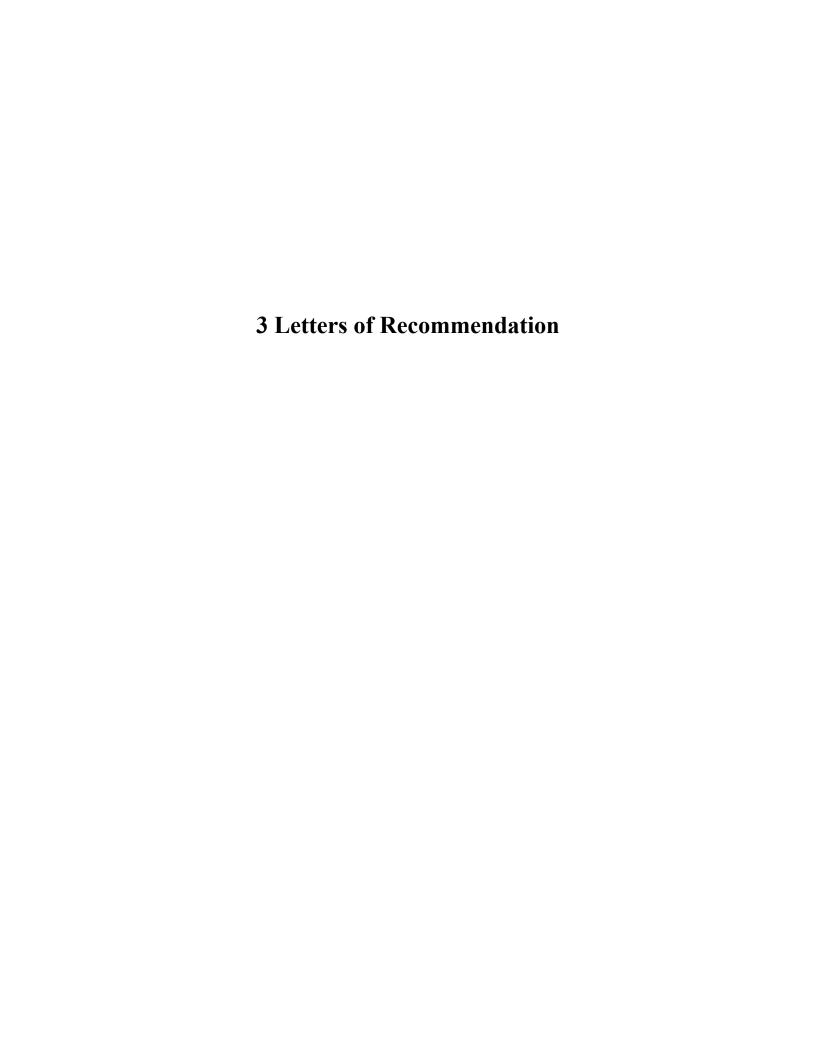
Excellent, non-smoker

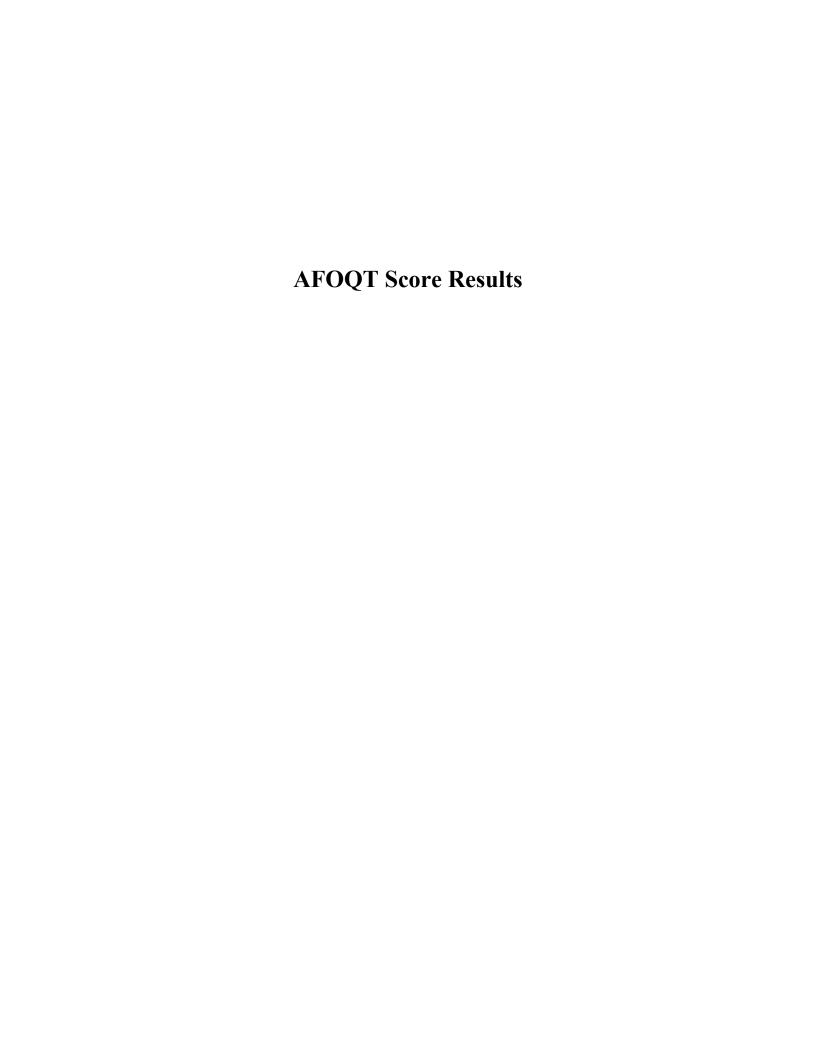
Skiing, weightlifting, tennis

1. Personal Data										
Last Name	First Name		Middle Name		SSAN					
Address			City							
			-							
State 2		Zip Code	Zip Code Da		ate of Birth					
E-mail address	;									
Phone Numbers										
home			cell		work					
2. Military Affiliation										
Current Military Affiliation (if none, type N/A)										
Prior Military Affiliation (If none type N/A)										
3. Education L	evel		T							
Name of College			Location (City & State)							
			5.0°							
Major			Minor							
Year Completed:		GPA:								
real Completed.			GPA.							
4. Flying Data	(If no r	revious flying	evnerience d	o to bla	ock 6)					
Single Engine Hours		Engine Hours	Jet Hour		Total Hours					
5. Pilot Certificates										

6. Test Scores AFOQT												
Da		Test Lo	cation									
Pilot	Nav	Nav Acad		emic Verbal		Quantitative						
Test of Basic Aviation Skills (T-BAS) Score:												
Date Taken:												
Pilot Candidate Selection Method (PCSM) Score:												
 7. Could you leave for training on short notice? Yes No If no, how much notification do you require? 8. Have you ever been arrested and/or convicted of any offense, including drugs? Yes Yes 												
If yes, explain in detail below. Include the charge and disposition.												
9. Do you pla	n to reside in t	he Atla	ntic City	y area?	Yes	□No						
10. Have you ever been eliminated from any flying or other training leading to a commission from any branch of the Armed Forces?												
If ves. explain	in detail.			∐Ye	S	∐No						







Air Force Forms

AF Form 24

AF Form 2030